

# School Readiness Committee Meeting

## *(Meeting Minutes)*

**DATE: 12-11-15**

**TIME: 9:30 - 12:00**

**LOCATION: JENNY WILEY LODGE,  
PRESTONSBURG, KY**

<b>SR COMM MEMBERS PRESENT</b>	<p>Patti Miller (Quality Control Mngr)          Lori Howard (Nutrition Services Mngr)          Melinda Hall (Family Services Mngr)          Christa Campbell (Teacher)          Marie Langel (Family Advocate)          Tracy Allen (Family Advocate)          Wendi O'Bryan (Disability Services Mngr.)          Tammy Taulbee (Health Services Mngr.)          Tammy Scarberry (Education Services Mngr.)          Tracy Jenkins (Grantee Director)          Mary Wilson (Parent/PC member)          Ashley Blair (Parent/PC member)          Kathy Adams (Family Advocate)          Andrea Salyers (Kindergarten Teacher)          Amanda Pelton (Parent/PC member)</p>
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### Agenda topics

#### WELCOME & INTRODUCTIONS

<b>DISCUSSION</b>	Mr. Tracy Jenkins welcomed everyone to the meeting. Following the welcome, each member gave a brief introduction.
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#### REVIEW MINUTES OF LAST MEETING

<b>DISCUSSION</b>	Mr. Jenkins reminded members of the last meeting by discussing the business conducted and the recommendations/ideas that were presented.
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#### RESULTS OF PREVIOUS SR COMMITTEE RECOMMENDATIONS

<b>DISCUSSION</b>	Mr. Jenkins spoke with the group concerning the past activities of the committee. There was a discussion about what actions the committee had taken in the past and whether or not there were meaningful results.
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#### REVIEW FALL '15 CHILD ASSESSMENT RESULTS

<b>DISCUSSION</b>	<p>The group reviewed child assessment information for each TSG objective for the Fall '15 checkpoint, broken down by 3 &amp; 4 year olds as well as 1<sup>st</sup>/2<sup>nd</sup> year students. The discussion revolved around scoring discrepancies. Comments from committee members mentioned the likelihood that teaching staff are not scoring some of the items accurately in order to show progress of the children in their classroom. It was mentioned that this needed to be a topic of discussion at the next Directors Meeting.</p> <p>The group identified particular assessment item results that were concerning. Items mentioned were:</p> <ul style="list-style-type: none"> <li>• Goal #3 – 1(c) "Takes care of needs appropriately" scores were below expectations</li> <li>• Goal #1 – The only SR Goal that showed children scoring below the program expectation was in the area of gross motor skills.</li> <li>• Teachers seem to either score 3 year old children too high or they are scoring 4 year old children too low because there is a very small difference in the total scores.</li> </ul>
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#### TEACHER SURVEY

<b>RESULTS</b>	<p>A teacher survey was taken a few days before the SR Committee meeting. Teachers were asked to list one skill from the Kindergarten Brigance Screener that they felt their current group of children are struggling with the most. There were 21 HS teachers who responded within the allotted time frame. The majority identified the following two skills as the main concerns:</p> <ol style="list-style-type: none"> <li>1. Knows Personal Information (address, phone #, etc.)</li> <li>2. Determines Total of Two Sets</li> <li>3. Matches Quantities with Numerals</li> </ol> <p>As a result of the teacher feedback, the committee members were given examples of activities that could</p>
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be recommended to teachers that would help children with these particular skills.

### **SR COMMITTEE IDEAS & RECOMMENDATIONS**

#### **RESULTS**

The recommendations from the SR Committee is as follows:

- There are two particular skills from the Kindergarten Brigance that the Committee are interested in seeing addressed by classroom teachers: 1) Knows Personal Information 2) Determines Total of Two Sets 3) Matches Quantities with Numerals. A sheet of activities addressing each skill will be emailed out to all teachers. The teacher must choose at least one of the activities each week as part of their lesson plan. This will be for a minimum of 8 weeks beginning with the lesson plan for the week of January 18<sup>th</sup>. The activity chosen each week by the teacher will be listed in the "Special Activities" section of the lesson plan for easy monitoring my Team Managers and administrators.