

BSACAP Policy Council Minutes

Date: August 17, 2021

Theodore Spradlin (M)
Kathy Adams (S)
Bryan Auxier (S)
Jessica Keathley (M)
James Keathley (A)
Ada Hardin (M)
Kayla Salyers (A)
Cindy McCoy (S)
Bobbie Robinette (S)

Courtney Ritz (M)
Stacy Blanton (S)
Tracy Jenkins (S)
Ashley Spradlin (S)
Tammy Taulbee (S)
Cindy Ramey (A)
Randi Varney (M)
Della Johnson (A)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff, (V) Visitor

Meeting Called To Order By: Jessica Keathley, Chairperson
Roll Call by: Stacy Blanton

There were 7 voting members present and 2 members were contacted after the meeting for a total of 9 which does constitute a quorum.

Approval of Minutes:

Members were advised that the minutes were provided in their packet for them to review. Members had no questions.

Motion Made By: Ada Hardin
Seconded By: James Keathley
Motion Carried: Yes

Old Business:

No old business was discussed.

New Business:

Financial Report:

Members were advised that the July Financial Report was provided in the packet for them to review. Mr. Jenkins advised members that the budget looks differently than it normally would this time of year because of the money provided by the federal government for Covid relief. He said that \$221,000 of CARES funds was on hold and that it would need to be spent by October 31, 2021.

Motion Made By:

James Keathley

Seconded By:

Theodore Spradlin

Motion Carried:

Yes

Director's Report:

The Director's Report was provided in the Member's packet. It includes opening days for the Head Start programs with a few being delayed. Also the report discusses BSACAP's compliance with the 1,020 hour service requirement of Head Start children annually. Mr. Jenkins stated that the regulation allows for HS centers located within elementary schools to follow the schedule of the 1st grade classes even it doesn't meet the 1,020 hours. The only programs that will meet the full 1,020 hours will be Model City and Pike County.

Policy Review and Approval:

Communicable Disease Control:

Tammy Taulbee told members that paragraph 11 had been added which says that Head Start will follow CDC recommendations and Kentucky Department of Health recommendations for health and safety concerns. Model City will also follow all Kentucky Child Care regulations as well as the local Health Department.

Exclusion of Sick Children:

Tammy Taulbee advised members that the oral temperature was changed to 100.4° and 101.4° under the arm; added shortness of breath/difficulty breathing/severe chest congestion; new loss of taste or smell; Covid 19 was added under contagious and communicable disease; and the procedure to take a child's temperature was also added.

Diapering:

Tammy Taulbee discussed the correct procedure for diapering, replacing pull-ups and replacing soiled clothing. She also advised members that each classroom has been provided with hands-free trash cans.

Setting Up the Physical Environment:

Mr. Jenkins advised members that the changes include 2 kinds of blocks that are to be identified by shape in the block area; 3 books should be provided for each theme somewhere in the room; the dress-up area should have 2-3 gender specific items; and the sand table should have toys that dig, pour and measure.

Motion Made By:

James Keathley

Secoded By:

Ada Hardin

Motion Carried:

Yes

Child Enrollment Status:

Mr. Jenkins advised members that there 1,113 slots and that Paintsville and Johnson County are still working to find enough eligible children to fill these slots.

Discussion of Safety Precautions in Head Start:

Mr. Jenkins discussed examples of safety precautions that the program is taking to keep children safe when they choose on-site services.

Door Prizes:

Door prizes were awarded to Theodore Spradlin, Jessica Keathley, James Keathley, Ada Hardin, Kayla Salyers, Della Johnson and Courtney Ritz.

Business from the Floor:

Courtney Ritz brought up the topic of speech evaluations and it was discussed among the group.

Adjourn:

Motion Made By:

James Keathley

Seconded By:
Motion Carried:

Ada Hardin
Yes

Chairperson