

BSACAP POLICY COUNCIL MINUTES

Date: August 15, 2017

Debbie McKenzie (S)
Whitney Blankenship (S)
Delsie Fletcher (S)
Amanda Hicks (M)
Nellie Chapman (A)
Leah Cure (S)
Melinda Hall (S)
Kathy Adams (S)

Sue Brown (CR)
Steve Walters (V)
Amanda Walters (M)
Victoria Ray (M)
Tracy Jenkins (S)
Leslie Ratliff (A)
Amber Koch (M)

(M) Member, (A) Alternate, (S) Staff, (CR) Community Representative, (V) Visitor

Meeting Called To Order By:

Chairperson: Amanda Hicks

Roll Call:

Staff Secretary: Shawna Williams

Seven voting members were present. Our by-laws allow us to contact two more members by phone to : quorum. Staff Secretary contacted Dawn Gullett and Willard Ausmus for approval.

Approval of Minutes:

Members received and reviewed the minutes without question.

Motion Made By:

Sue Brown

Seconded By:

Amber Koch

Motion Carried:

Yes

New Business:

Financial Report:

Members received and reviewed the financial report and credit card analysis. Mr. Jenkins noted that we budget in funds to assist staff with college tuition. He said that we had more requests for assistance. He that in the future we will have to take funds from other line items.

Motion Made By:

Sue Brown

Seconded By:

Amanda Walters

Motion Carried:

Yes

Policy Review & Approval:

Members were emailed various disability related policies for their review prior to the meeting. Those policies for review were: *disability services plan, eligibility of children with a disability impacting educational performance, enrolling children with disability at age 3, interagency agreement, LEA Referral and Evaluation Procedure, Recruitment and Enrollment of Children with Disabilities, Referral-Evaluation, Special Education and Related Services, Transition from Head Start to Kindergarten, Transition to Head Start, When Head Start Develops When LEA develops the IEP, and the Disability Services Written Plan.* Disability Manager Debbie McKenzie had to answer any questions from the policy council. No questions were asked.

Motion Made By: Sue Brown
Seconded By: Amanda Walters
Motion Carried: Yes

Child Enrollment Status:

Mr. Jenkins updated members on the number of over income children each program had accepted. Johnson accepted 2 over income children, Magoffin has accepted 10 over income and they are only allowed 12, was still underenrolled and had accepted 12 over income children, Model City has accepted no over income children, Paintsville has accepted 1 over income child, and Pike has accepted 9 over income children, and Floyd has accepted any over income children.

Addition to By Laws:

Mr. Jenkins brought up the possibility of holding a meeting by computer in last resort situations where a meeting needed to be conducted. He explained that it may be better for some members when a quorum cannot be reached. Members discussed the possibility and then a motion was made.

Motion Made By: Amber Koch
Seconded By: Sue Brown
Motion Carried: Yes

Approval of Model City Teacher Assistant:

Interviews were conducted for a teacher assistant at Model City. Sue Brown was present to represent the council. Following interviews, the committee recommended the hiring of Amber Taylor. She currently has a BA degree and is working toward her MA. Ms. Hicks asked for a motion to approve her hiring.

Motion Made By: Amber Koch
Seconded By: Sue Brown
Motion Carried: Yes

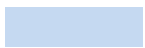
Adjourn:

Members opted to hold the next meeting at El Azul in Prestonsburg. If that space is unavailable they can meet at Cucina also in Prestonsburg. Hearing no other business from the floor, Ms. Hicks asked for a motion to adjourn the meeting.

Chairperson



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