

BSACAP Policy Council Minutes

Date: July 19, 2022

Karen Alsept (S)

Jessica Crabtree (S)

Stacy Blanton (S)

Patti Miller (S)

Tracy Jenkins (S)

Rozz Ridings (S)

Randi Varney (M)

Bryan Auxier (S)

Ashley Hignite (A)

Kathy Reed (S)

Casey Mullins (A)

Robin Salyer (S)

Meghan Patrick (A)

Amber Hunter (S)

Marie Langel (S)

Jeana Luster (M)

Brenda Jones (A)

Leah Cure (S)

Erin Robinstine (M)

Ana Merritt (M)

Ada Hardin (M)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff, (V) Visitor

Meeting Called To Order By:

Tracy Jenkins

Roll Call by: Stacy Blanton

There were 7 voting members present and 2 members (Ada Hardin and Casey Mullins) were contacted by phone which does constitute a quorum.

Approval of Minutes:

Mr. Jenkins asked members for approval of the May minutes.

Motion Made By:

Brenda Jones

Seconded By:

Ana Merritt

Motion Carried:

Yes

Old Business:

No old business was brought to the floor.

New Business:

Financial Reports:

Members were advised that the May and June Financial Reports were uploaded on the Facebook page and given a chance to review for questions.

Motion Made By:	Ana Merritt
Seconded By:	Brenda Jones
Motion Carried:	Yes

Director's Report:

The Director's Report was uploaded on the Facebook page. Mr. Jenkins briefly touched on some of the topics in the report including the 2022-2023 Program Funding.

Community Assessment Update:

Patti Miller discussed our most recent update to the community assessment and how it affects our program. Some items she discussed included the population decrease in Eastern Kentucky; internet access; affordable, quality childcare during non-school times; family support; meal programs; and mental health support services. The complete assessment can be viewed on the Head Start website.

Discussion of Reopening Dates:

Mr. Jenkins provided the reopening dates for all programs. He advised that no virtual slots would be available this year. He stated that he would soon be discussing with Directors the possibility of virtual teaching during NTI days.

Review Technical Assistance (TA) Plan:

Mr. Jenkins discussed the 4 goals for staff training for the upcoming year and asked the Council for any input or changes that they felt were necessary.

Motion Made By:	Brenda Jones
Seconded By:	Jeana Luster
Motion Carried:	Yes

Update on BSACAP Head Start Long Term Goals:

Mr. Jenkins discussed updates to our current long-range goals for the Strategic Plan for 2020-2025. He identified progress that had been made on each goal during the previous school year.

Motion Made By: Brenda Jones
Seconded By: Jeana Luster
Motion Carried: Yes

Agency Audit for 2022:

Wells & Company completed the audit for 2022 and noted no findings. Mr. Jenkins shared the audit on the screen for everyone to see and offered a copy to the Policy Council.

Review Annual Grant Application:

Mr. Jenkins discussed several things that will be submitted as part of the annual funding application. He explained the funding levels for all programs, the T&TA plan, progress on program goals, the program’s intent to apply for a waiver for safety restraints on buses, and individual budgets.

Motion Made By: Brenda Jones
Seconded By: Jeana Luster
Motion Carried: Yes

Business from the Floor:

No business from the floor.

Adjourn:

Motion Made By: Brenda Jones
Seconded By: Ana Merritt
Motion Carried: Yes

Chairperson