

# BSACAP POLICY COUNCIL MINUTES

## DATE: JUNE 16, 2017

Leslie Ratliff (A)  
Melinda Lykins (M)  
Nellie Chapman (A)  
Amanda Hicks (M)  
Karen Alsept (S)  
Amanda Walters (M)  
Teresa Adkins (M)

Marie Langel (S)  
Kysha Fletcher (M)  
Delsie Fletcher (S)  
Stacy Robinette (S)  
Tracy Jenkins (S)  
Sue Brown (CR)  
Shawna Williams (S)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff

**Meeting Called To Order By:**  
**Roll Call:**

**Chairperson: Amanda Hicks**  
**Staff Secretary: Shawna Williams**

Eight voting members were present. This does not constitute a quorum; however, our by-laws permit an additional member. Staff Secretary Shawna Williams spoke with Community Representative Dawn Fitzp obtained approval by phone on agenda items that were discussed.

### Approval of Minutes:

Members received and reviewed the minutes with no questions.

Motion Made By: Teresa Adkins  
Seconded By: Nellie Chapman  
Motion Carried: Yes

### New Business:

### Financial Report:

Members received and reviewed the financial report without questions.

Motion Made By: Amanda Walters  
Seconded By: Kysha Fletcher  
Motion Carried: Yes

### Statistical Report:

**(No Action Needed)**

Family Services Manager Melinda Hall presented members with a copy of May's statistical report. No ce were disbursed since not all programs were open in May.

**Nutrition Report:**

**(No Action Needed)**

Members were presented with the nutrition report without questions.

**Review & Approval of COLA Application:**

Mr. Jenkins explained that the Head Start grantee office would be submitting applications for a cost of I adjustment (COLA) raise. He said that the federal administration was recommending a 1 percent increa: staff. Mr. Jenkins then detailed how each program planned to use the additional funds. Floyd County is give raises to staff that have a bachelor's degree to encourage other staff to further their education. JoI County has applied to give a 1 percent increase to all employees. Magoffin County has requested to giv percent increase to all classified staff except the director. Martin County has applied to give a 1.3 perce to staff. They will use the \$1,100 left over for classroom supplies. Paintsville is giving each staff member increase across the board. Pikeville is giving employees raises based on their salary schedule. The grant and Model City has requested a 1.5 percent increase with all remaining funds used for classroom suppl

Motion Made By:

Sue Brown

Seconded By:

Amanda Walters

Motion Carried:

Yes

**Adjourn:**

Hearing no other business from the floor, Ms. Hicks asked for a motion to adjourn the meeting.

Motion Made By:

Leslie Ratliff

Seconded By:

Sue Brown

Motion Carried:

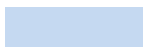
Yes

---

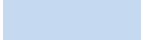
Chairperson



s to call an  
patrick and



certificates



iving  
se for all  
going to  
nson  
e a 1.5  
nt increase  
r a 25 cent  
ee office  
ies.

