

# BSACAP Policy Council Minutes

Date: April 20, 2021

Leah Cure (S)  
Rhonda Newman (S)  
Bryan Auxier (S)  
Brandy Shanks (S)  
Kayla Salyers (A)  
Jennifer Woods (S)  
Becky Kennedy (A)  
Beverly Bush (S)  
Breanna Gibson (M)  
Amber Hunter (S)  
Heather Vanhooose (M)  
Robin Salyer (S)

Jessica Keathley (M)  
Michael Marcum (S)  
Randi Varney (M)  
Beth Horne (M)  
Tracy Jenkins (S)  
Missy Spears (S)  
Sharon McCarty (S)  
Stacy Blanton (S)  
Angel Dye (M)  
Brittany Chaney (S)  
Della Johnson (A)  
Keisha Campbell (M)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff, (V) Visitor

Meeting Called To Order By:

Chairperson: Jessica Keathley

Roll Call by: Stacy Blanton

There were 10 voting members present which does constitute a quorum.

## Approval of Minutes:

Members were advised that the minutes were uploaded in the Facebook group.

Motion Made By:

Angel Dye

Seconded By:

Breanna Gibson

Motion Carried:

Yes

## Old Business:

## Child Eligibility Criteria:

Members voted to include 1 point on the Child Eligibility Criteria for non-English speaking children. All other eligibility points were kept the same.

Motion Made By:  
Seconded By:  
Motion Carried:

Heather Vanhooose  
Randi Varney  
Yes

### Hiring Decisions:

- i. Maintenance Position (Model City)
- ii. Substitute Teacher (Model City)
- iii. Mental Health Services Manager

Mr. Jenkins advised members that the Maintenance position at Model City was filled by John Little; that they have decided to not hire a substitute teacher at Model City until next fall; and the Mental Health Services Manager position has not been filled at this time.

### New Business:

### Financial Report:

Members were advised that the March Financial Report was posted on the Facebook page for review.

Motion Made By:  
Seconded By:  
Motion Carried:

Heather Vanhooose  
Beth Horne  
Yes

### Statistical Report:

Members were advised that the Statistical Report for March was posted on the Facebook page. Missy Spears explained that Johnson County had the highest average daily attendance with 97.0%. Martin County had the highest average volunteer hours per child for the month. Floyd County had the highest percentage of parents attending meetings for March.

### **Director's Report:**

The Director's Report was uploaded in the Facebook group for members to review. Mr. Jenkins asked if anyone had questions, hearing none.

### **Approval of No-Cost Extension for CARES Funds:**

Mr. Jenkins explained to the members that the agency had \$341,520 left from the CARES money last year on 10/31/20. The agency was not aware that this date was the deadline for spending this money. He stated that the agency has requested a No Cost Extension from the Regional Head Start office to allow the program to use this money with a new deadline of 10/31/21. He also let them know that the Regional Office has asked that the Policy Council be made aware of this and consideration for a No Cost Extension must have their approval.

Motion Made By:

Keisha Campbell

Seconded By:

Heather Vanhoose

Motion Carried:

Yes

### **CRRSA Head Start Funding Notification:**

Mr. Jenkins advised members that CRRSA Head Start Funding was a bill passed in Congress in the amount of \$334,979.00 given to the program to help fight coronavirus. He briefly discussed ideas of how to use the money including possible extended services for children. The money is not yet available for use.

### **Child Assessment (Winter Checkpoint Data):**

Mr. Jenkins discussed our agency's 16 school readiness goals and the overall child scores on the first two developmental assessments. He discussed the fact that the actual percentage meeting or exceeding the goals was actually a little below the BSACAP expectation. This can be attributed to the fact that the pandemic forced us to use virtual teaching this year and there were a lot of obstacles. He reminded members that the Child Assessment would be posted on the website.

### **Nutrition Report:**

Mr. Jenkins advised members that the March report was posted on the Facebook page.

### **Model City State Review Results:**

No findings were reported from the February 8, 2021 review.

### **Business from the Floor:**

Mr. Jenkins advised members that a Health Advisory Meeting would be held April 29, 2021 at 11:00 a.m. and asked for two volunteers from each program. Heather Vanhooose, Kayla Salyers, Keisha Campbell, Della Johnson, Jessica Keathley, James Keathley, Randi Varney and Beth Horn all volunteered. He will contact the directors of programs that did not have 2 volunteers to ask them to contact any parents that they know that would be interested in attending.

### **Adjourn:**

Motion Made By:	Heather Vanhooose
Seconded By:	Beth Horne
Motion Carried:	Yes

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Chairperson