

# BSACAP Policy Council Minutes

Date: December 15, 2020

Missy Spears (S)

Heather Vanhooose (M)

Jennifer Woods (S)

Dawn Fitzpatrick (CR)

Sharon McCarty (S)

Cynthia Ramey (A)

Tracy Jenkins (S)

Bryan Auxier (S)

Leah Cure (S)

Jessica Keathley (M)

Jill Johnson (S)

Kathy Adams (S)

Stacy Blanton (S)

Beverly Bush (S)

Brittany Chaney (S)

Beth Horne (M)

James Keathley (A)

Becky Kennedy (A)

Teresa Goodson (S)

Breanna Gibson (M)

Angel Dye (M)

Randi Varney (M)

Theodore Spradlin (M)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff, (V) Visitor

## Meeting Called To Order By:

Chairperson: Jessica Keathley

Roll Call by: Stacy Blanton

There were 7 voting members present and two members were contacted by telephone which does constitute a quorum.

## Approval of Minutes:

Members were advised that the minutes were uploaded in the Facebook group.

Motion Made By:

Angel Dye

Seconded By:

Heather Vanhooose

Motion Carried:

Yes

## Old Business:

### **October '20 Financial Report:**

Members were advised that the October Financial Report was posted on the Facebook page.

Motion Made By:	Beth Horne
Seconded By:	James Keathley
Motion Carried:	Yes

### **Financial Report Training:**

Mr. Jenkins used the November Financial Report to explain each line item to the Members. He discussed the activities that are paid for from each section. A short question and answer session followed.

### **New Business:**

### **Financial Report:**

Members were advised that the November Financial Report was posted on the Facebook page.

Motion Made By:	James Keathley
Seconded By:	Heather Vanhoose
Motion Carried:	Yes

### **Statistical Report:**

Members were advised that the Statistical Report for November would be posted on the Facebook page. Missy Spears explained that Floyd County had the highest average daily attendance with 97.2%. Floyd County also had the highest average volunteer hours per child for the month and the highest percentage of parents attending meetings for November.

### **Current Enrollment Numbers:**

Mr. Jenkins advised members that there are currently 52 vacancies but that he expects those slots to be filled when things return to normal.

**Parent Survey on Virtual Learning:**

Mr. Jenkins advised Members that parents will soon be getting an email with a link to complete a survey regarding improvements for virtual learning.

**December 1 Disability Numbers:**

Mr. Jenkins advised Members that the disability numbers were provided on the Director's Report. He pointed out that 1056 children are served at this time and that 101 are children with disabilities.

**Director's Report:**

The Director's Report was uploaded in the Facebook group for Members to review.

**Planning for January meeting:**

Mr. Jenkins advised Members that the January meeting would be conducted virtually.

**Business from the Floor:**

A member asked how to get enrollment numbers up. Tracy advised that he would take any suggestions. He told Members that he would contact the Program Directors by email to let them know that enrollment numbers had been discussed at Policy Council.

**Adjourn:**

Motion Made By:

Heather Vanhoose

Seconded By:

James Keathley

Motion Carried:

Yes

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Chairperson