

# BSACAP Policy Council Minutes

Date: November 19, 2024

Kathy Allen (M)

Betsy Evans (V)

Nicole Pinson (M)

Tammy Gearheart (S)

Amanda Burke (S)

Kellie Mollette (M)

Beth Boyd McCoy (A)

Karen Alsept (S)

Tammy Grant (S)

Olivia Buskirk (A)

Larry Gullett (A)

Jessica Haney (A)

Beth Preston (S)

Stacy Blanton (S)

Eden Bentley (A)

Kathy Reed (S)

Kathy Adams (CR)

Sherri Woods (S)

Ashley Hignite (M)

Kelsey Allen (A)

Tori Jarrell (M)

Hope Wire (A)

Leah Cure (S)

Tammy Taulbee (CR)

Jessica Miracle (M)

Hayley Howard (A)

Tracy Jenkins (S)

Libby Spradlin (S)

Delsie Fletcher (S)

Bryan Auxier (S)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff, (V) Visitor

## Meeting Called To Order By:

Tracy Jenkins

Roll Call by: Eden Bentley

There were 11 voting members present which does constitute a quorum.

## Approval of Minutes:

Members were advised to review the November minutes that were provided in their packet.

Motion Made By:

Larry Gullett

Seconded By:

Kathy Allen

Motion Carried:

Yes

## Old Business:

### PC Bylaws Update:

The Bylaws were discussed at the October meeting and allowed to consider changes until this meeting. Members did not feel that any changes were necessary.

Motion Made By:

Victoria Jarrell

Seconded By:

Nora McCoy

Motion Carried:

Yes

## New Business:

### Election of Community Representatives:

Tammy Taulbee, Krista Vanhose and Kathy Adams volunteered to be Community Representatives for the 2024-2025 Policy Council. No one else expressed interest in the role.

Motion Made By:

Ashley Hignite

Seconded By:

Kellie Mollette

Motion Carried:

Yes

### Election of Health Advisory Representatives:

Tammy Taulbee, Nora McCoy, and Kathy Adams volunteered to attend the Health Advisory meeting on November 20 at Jenny Wiley Lodge.

### Program Governance Training:

Mr. Jenkins provided members with Robert's Rules of Order along with BSACAP Program Specifics 24-25 and contact information for Delegate Agencies and Central Office Staff. He discussed the roles of PC members and their shared decision-making roles with Head Start governance.

## Updated on Grantee Staff:

Ginger Stewart, the Health Manager and Jessica Crabtree, the Family Services Manager, have both resigned. The former Mental Health Services Manager, Beth Preston, has now switched positions and taken on the role of Family Services Manager. We will be interviewing for Health Manager and Mental Health Manager positions.

### **Statistical Report:**

Mr. Jenkins discussed the information contained on the monthly Statistical Report. Beth Preston awarded a certificate to Paintsville for the highest average daily attendance with 91.4%. Model City had the highest average volunteer hours per child for the month, and Floyd County had the highest percentage of parents attending meetings for October.

### **Nutrition Report**

The Nutrition Report summarizes the number of children served breakfast, lunch and snacks in October. The report was included in member packets.

### **Financial Report Training:**

Financial Report Training was tabled until the December meeting.

Motion Made By:	Nora McCoy
Seconded By:	Tammy Taulbee
Motion Carried:	Yes

### **Director's Report**

A copy of the Director's Report was provided to members. It included family information for currently enrolled children. Mr. Jenkins pointed out that 50% of the funding has been received for FY25.

### **Business from the Floor**

The December meeting will be held at the Jenny Wiley Lodge.

### **Adjourn:**

Motion Made By:	Tammy Taulbee
Seconded By:	Victoria Jarrell
Motion Carried:	Yes

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Chairperson