

BSACAP Policy Council Minutes

Date: January 17, 2023

Keaton Morton (A)

Leah Cure (S)

Lashonda Stone (M)

Bryan Auxier (S)

Kathy Reed (S)

Krista Tackett (CR)

Kathy Adams (CR)

Layla Minix (M)

Tamea Hall (M)

Ashley Reed (M)

Karen Alsept (S)

Brittanny Chaney (S)

Tammy Taulbee (S)

Tammy Gearheart (S)

James Harless (M)

Ashley Harless (V)

Phyllis Lowe (M)

Jonathan DeLong (V)

Stacy Morrison (S)

Bobbie Robinette (S)

Tammy Johnson (CR)

Jeana Luster (M)

Tracy Jenkins (S)

Patti Miller (S)

Lori Howard (S)

Stacy Blanton (S)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff, (V) Visitor

Meeting Called To Order By:

Chairperson: LaShonda Stone

Roll Call by Secretary: Tammy Johnson

There were 10 voting members present which does constitute a quorum.

Approval of Minutes:

Members were provided December minutes for review.

Motion Made By:

Tamea Hall

Seconded By:

Jeana Luster

Motion Carried:

Yes

Old Business:

There was no old business to discuss.

New Business:

Statistical Report:

Tracy Jenkins presented and discussed the statistical report on behalf of Jessica Crabtree that was absent from the meeting. He recognized programs for

accomplishments as follows: Martin County had the highest average daily attendance with 85.8% and the highest average volunteer hours per child for the month; and Paintsville had the highest percentage of parents attending meetings for November. Certificates were provided to all winners. Mr. Jenkins also made the Council aware that the program was underenrolled by 3 slots during the month of December but have since filled those slots. The reason for the underenrollment was the inability to find any children to enroll in Martin County to fill vacant slots.

Mid-Year Child Attendance Report:

Patti Miller provided the Council with a report showing child attendance for all 63 classrooms during the months of Aug-Dec. She explained that the classroom goal for attendance is 85% and above while individual child attendance is 91%. She explained that attendance has been down recently due to illness.

ERSEA Training:

Members were given handouts explaining ERSEA policies and procedures for BSACAP. Mr. Jenkins went over the information and with the members and explained how children are accepted into the program based on eligibility criteria. He encouraged members to be knowledgeable about eligibility and enrollment in order to make informed decisions. He also provided the current eligibility criteria used by the program and asked them to review it so the group could make a decision about any changes needed in the upcoming months before the next school year.

Personnel Committee Membership:

Tracy asked for volunteers for the personnel committee and Tamea Hall and Lashona Stone volunteered.

Motion Made By:

Phyllis Lowe

Seconded By:

Tammy Johnson

Motion Carried:

Yes

Nutrition Report:

Lori Howard discussed the number of children served breakfast, lunch and snacks in December in the Nutrition Report.

Director's Report:

Mr. Jenkins provided his monthly report to the group. He focused on the Brigance Kindergarten Screener that his used in all school districts of KY to determine if children are "Ready" when they enter Kindergarten. He mentioned that the report shows that 44% of children in the state were "School Ready". In his report, he listed the percentages for children who had attended Head Start in any of the BSACAP programs. Three of our programs met or exceeded the state average while 4 programs did not. There was a lengthy discussion about possible factors that caused this percentage to be lower than expected in some programs.

Financial Report:

Mr. Jenkins advised members that the December Financial Report included new money from November 2022.

Motion Made By:	Tamea Hall
Seconded By:	Phyllis Lowe
Motion Carried:	Yes

Planning for February Meeting:

The next meeting location will be decided by the Grantee office.

Door Prizes:

Door prizes were given to several members.

Business from the floor:

Approval of Johnson County HS Director:

Mr. Jenkins ask the Council to consider Stephanie Meade for approval as the new Johnson County Head Start delegate director. He briefly discussed Ms. Meade's background and experience working with special education and preschool.

Motion Made By:	Tamea Hall
Seconded By:	Krista Tackett
Motion Carried:	Yes

Adjourn:

Motion Made By:

Phyllis Lowe

Seconded By:

Tamea Hall

Motion Carried:

Yes

Chairperson