

BSACAP Policy Council Minutes

Date: January 18, 2022

Kendra Tice (M)

Leah Cure (S)

Brenda Jones (A)

Jessica Crabtree (S)

Tracy Jenkins (S)

Della Johnson (A)

Destiny Swiger (M)

Randi Varney (M)

Rhonda Newman (S)

Bryan Auxier (S)

Tammy Johnson (CR)

Kathy Adams (S)

Teresa Goodson (S)

Becky Kennedy (M)

Angel Dye (A)

Casey Mullins (A)

Ana Merritt (M)

Brittany Chaney (S)

Delsie Fletcher (S)

Beverly Bush (S)

Michelle Cook (S)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff, (V) Visitor

Meeting Called To Order By:

Tracy Jenkins

Roll Call by: Randi Varney, Secretary

There were 8 voting members present and 1 member (Erin Robinstine) was contacted after the meeting for a total of 9 which does constitute a quorum.

Approval of Minutes:

There was not a quorum for the December meeting. Members were advised that the November meeting minutes were on the Facebook page for them to review. Members had no questions.

Motion Made By:

Casey Mullins

Seconded By:

Randi Varney

Motion Carried:

Yes

Old Business:

PC By-laws Update:

The By-Laws had been tabled from the November meeting. Mr. Jenkins asked members for approval of the By-Laws.

Motion Made By: Destiny Swiger
Seconded By: Pam Phillips
Motion Carried: Yes

Review of Sub-Committee Membership:

Mr. Jenkins reminded members that committees were formed at the November meeting but he had wanted to open them back up for members that were not present. Stacy Blanton informed members who the previous Committee members were and the following members were added:

Personnel Committee

Tammy Johnson

Finance Committee

Tammy Johnson
Becky Kennedy

Grievance Committee

Casey Mullins
Becky Kennedy

Motion Made By: Casey Mullins
Seconded By: Randi Varney
Motion Carried: Yes

Job Openings (Grantee and Model City locations):

Mr. Jenkins informed members that Summer Spears and Megan Edwards were hired as teacher assistants at Model City.

New Business:

Statistical Report:

Jessica Crabtree explained that Martin County had the highest average daily attendance with 95.6%. Johnson County had the highest average volunteer hours per child for the month. Model City had the highest percentage of parents attending meetings for December. Jessica advised members that the Statistical Report for December was posted on the Facebook page.

December 1 Disability Numbers:

Mr. Jenkins explained to members that the program is required to have 10% of children with identified disabilities. Some of the programs individually did not meet the 10% but overall the program was at 10%.

2020-21 PIR Report:

Members were advised that the PIR Report could be viewed on the agency website. Some of the statistics included on the report were the number of children who were homeless; those in foster care, those receiving public assistance; over income families; English as the primary language; number of volunteers in the classrooms; dental services and the number of 2 parent families and single parent families.

ERSEA Training:

Mr. Jenkins presented a slideshow training explaining ERSEA which includes eligibility, recruitment, selection, enrollment and attendance. He informed members that staff are required to allow every parent to fill out an application regardless of income.

Nutrition Report:

The Nutrition Report was included in the packet for members. It addressed the number of children served breakfast, lunch and snacks in December.

Director's Report:

Members were provided the Director's Report on the Facebook page. Mr. Jenkins included Head Start Statistics 20-21.

Planning for February Meeting:

Mr. Jenkins advised that the next meeting would be held at Mi Hacienda in Paintsville on February 15 at 10:30 a.m.

Business from the Floor:

No additional items were discussed.

Adjourn:

Motion Made By:

Randi Varney

Seconded By:

Casey Mullins

Motion Carried:

Yes

Chairperson