

BSACAP Policy Council Minutes

Date: January 27, 2020

Bettina Coleman (S)

Wanda Wells (S)

Steve Walters (V)

Amanda Walters (CR)

Sue Brown (CR)

Dawn Fitzpatrick (CR)

Flora Wilder (M)

Kathy Adams (S)

Stacy Morrison (S)

Dovi Ray (S)

Brandon Allen (M)

Tammy Johnson (M)

Randi Varney (A)

Tracy Jenkins (S)

Patti Miller (S)

Nicole Wakeland (M)

Misty Howell (S)

Stacy Blanton (S)

Emily Daniels (M)

Amber Hunter (S)

Brandy Scarberry (A)

Bryan Auxier (S)

Jessica Owens (M)

Virginia Auxier (M)

Karen Alsept (S)

Beverly Bush (S)

Mary Wright (A)

Leah Cure (S)

Missy Spears (S)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff, (V) Visitor

Meeting Called To Order By:

Chairperson: Brandon Allen

Roll Call By: Stacy Blanton

On behalf of Secretary: Keisha Campbell

There were 10 voting members present which does constitute a quorum.

Approval of Minutes:

Members received and reviewed the minutes without questions.

Motion Made By:

Tammy Johnson

Seconded By:

Randi Varney

Motion Carried:

Yes

Old Business:

Financial Report Training:

Financial Reports and Credit Card Analysis for November and December were provided to all members. Mr. Jenkins explained the base fund and that only 50% is initially received from the Federal Government at the beginning and then the other 50% will come later in the year. He also explained each line item on the reports and gave examples of what is paid or purchased from those sections.

New Business:

Statistical Report:

The Statistical Reports for November and December were provided to all present members. Floyd County had the highest average daily attendance with 88.9% for November. Martin County had the highest average volunteer hours per child for November. Paintsville had the highest percentage of parents attending meetings for November. Martin County had the highest average daily attendance with 90.2% and the highest average volunteer hours per child for December. Model City had the highest percentage of parents attending meetings for December. Missy Spears gave certificates to each program for their achievements.

December 1 Disability Numbers:

Mr. Jenkins advised members that all seven programs had met the minimum requirement of 10% of children with disabilities.

Approval of Model City Parent Activity:

Amber Hunter explained that the Parent Activity planned for the February meeting was to boost meeting attendance and that it involves making a snow globe out of a mason jar. There is \$476 in the parent activity fund that can be used for the project.

Motion Made By:

Amanda Walters

Seconded By:

Dawn Fitzpatrick

Motion Carried:

Yes

Approval of Disability Services Manager:

Mr. Jenkins advised members that this was the second round of interviews for this position. Amanda Walters and Dawn Fitzpatrick were also present for the interviews. He advised that Lee Sammons was selected for the position and spoke about his background.

Brandon Allen spoke about his opposition to the approval of the position and asked that a hand count be taken. Eight (8) members voted to approve Mr. Sammons and two (2) members voted not to approve Mr. Sammons.

Motion Made By:	Brandy Scarberry
Seconded By:	Amanda Walters
Motion Carried:	Yes

Approval of Substitute at Model City:

Mr. Jenkins advised that two people were interviewed for the Substitute at Model City and Patience Ray accepted the position. He spoke about her background and that she is working on a Bachelor's Degree.

Motion Made By:	Sue Brown
Seconded By:	Nicole Wakeland
Motion Carried:	Yes

2018-2019 PIR Report:

Mr. Jenkins advised members that 2018-2019 PIR Report was posted on the website.

Nutrition Report:

The Nutrition Reports for November and December were provided to all present members.

Director's Report:

The Director's Reports for November and December were provided to all present members.

BSACAP Mid-Year Child Attendance Report:

The BSACAP Mid-Year Child Attendance Report was provided to all present members. Patti Miller advised members that Martin County had the greatest gain in attendance.

Policy Council Attendance Update:

The Policy Council Attendance Reports for October and November were provided to all present members. Mr. Jenkins recommended replacing members that aren't showing up for meetings.

Annual Report to the Public:

Mr. Jenkins advised that the Annual Report would be posted on the website.

Approval of Policy:

Staff Qualifications:

A copy of the Staff Qualifications was uploaded on the Facebook page. Patti Miller explained that the policy was revised to define credentials in certain areas or other related fields.

Motion Made By:

Tammy Johnson

Seconded By:

Brandy Scarberry

Motion Carried:

Yes

Planning for February Meeting:

Mr. Jenkins asked members for suggestions for the location of the February meeting. Members suggested Mi Hacienda, Pig in a Poke and Roma Cucina.

Door Prizes:

Door prizes were awarded to Amanda Walters, Mary Wright, Randi Varney and Jessica Owens.

Business from the Floor:

Next meeting set for February 18, 2020 at Mi Hacienda, Paintsville, Ky.

Adjourn:

Motion Made By:

Tammy Johnson

Seconded By:

Dawn Fitzpatrick

Motion Carried:

Yes

Chairperson