

# BSACAP Policy Council Minutes

Date: May 28, 2019

Lori Howard (S)  
Leah Cure (S)  
Sue Brown (CR)  
Dawn Fitzpatrick (CR)  
Tracy Jenkins (S)  
Michelle Cook (S)  
Stacy Morrison (S)  
Kathy Adams (S)  
Jill Johnson (S)

Karen Alsept (S)  
Cynthia Mounts (M)  
Steve Walters (V)  
Amanda Walters (CR)  
Stacy Blanton (S)  
Brandon J. Allen (M)  
Phelisha Burchett (M)  
Ash'Leigh Adams (M)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff

**Meeting Called To Order By:** Vice Chairperson: Brandon Allen  
**Roll Call:** Secretary: Cynthia Mounts

There were 7 voting members present which does constitute a quorum.

## Approval of Minutes:

Members received and reviewed the minutes without questions.

Motion Made By: Sue Brown  
Seconded By: Amanda Walters  
Motion Carried: Yes

## Old Business:

## Hiring Decisions:

Mr. Jenkins asked the Council to approve the selection for the Family Services Manager position. He stated that Brandon Allen and Amanda Walters were present for the morning interviews and Dawn Fitzpatrick was present for the afternoon interviews. The Director told the group that the interview committee had selected Missy Spears. He gave some background information on Ms. Spears

and why she was chosen. Ms. Spears' start date is June 10, 2019. Mr. Jenkins asked the Council to approve Missy Spears for the Family Services Manager position.

Motion Made By:	Sue Brown
Seconded By:	Dawn Fitzpatrick
Motion Carried:	Yes

**Federal Review (CLASS) Results:**

Mr. Jenkins advised that the results were included in the Director's Report. He stated that 250 programs were reviewed nation-wide in 2018. BSACAP CLASS scores are in the top 10% for Classroom Organization and far above average for Emotional Support and Instructional Support. Mr. Jenkins stated that everything went well and he doesn't expect any issues.

**New Business:**

**Policy Review & Approval:**

Mr. Jenkins advised that the policies were posted on the Facebook page. He stated that the only change to the policies was to update performance standards to the 2016 version.

Motion Made By:	Sue Brown
Seconded By:	Amanda Walters
Motion Carried:	Yes

**Financial Report:**

The Financial Report and credit card expenditure sheet were provided to all present members on the Policy Council by Mr. Jenkins. It was mentioned that unemployment costs had increased but that it would be covered by other sources including the personnel budget since the Administrative Assistant position and the Family Services Manager position had been vacant for several months.

Motion Made By:  
Seconded By:  
Motion Carried:

Dawn Fitzpatrick  
Amanda Walters  
Yes

### **Statistical Report:**

Mr. Jenkins provided a copy and reviewed the Statistical Report for April. He noted that Pike County had the highest ADA percentage, Martin County had the most volunteer hours per child and Floyd County had the highest parent meeting attendance for the month.

### **Director's Report:**

Mr. Jenkins stated that the application was approved and COLA will be given to the program July 1, 2019 for a 1% salary increase.

### **2018-19 Kindergarten Readiness Results:**

Mr. Jenkins provided a copy of the results to all who were present. He stated that all children who enter Kindergarten receive a developmental screening called the Brigance to determine whether they are Kindergarten ready or not. There were 48,277 kids enrolled in Kindergarten state-wide and 51.1% of children were determined to be Kindergarten ready. Floyd County was determined to be above the state percentage but Paintsville City and Pike County were below the state percentage with possible reasons being that the children were not well prepared by teachers and incorrect data input. There were no results for Pikeville (Model City) because at least 10 children have to be tested to receive results. Mr. Jenkins noted that Floyd County allows Kindergarten teachers to be in the classroom during the Brigance.

### **Child Assessment (Winter Checkpoint Data):**

Mr. Jenkins advised that the Child Assessment can be found on the Facebook page.

### **Nutrition Report:**

Ms. Howard provided a copy of and summarized the Nutrition Report which included the number of breakfasts, lunches and snacks served for April. She also reported that there were no findings for the Snack Review.

**Model City State Review Results:**

No issues or findings were reported.

**Door Prizes:**

Those receiving door prizes were:

Dawn Fitzpatrick, Phelisha Burchett, Ash'Leigh Adams, Sue Brown, Amanda Walters and Brandon Allen.

**Business from the Floor:**

Next meeting set for July 16, 2019 at Jenny Wiley in Prestonsburg, KY.

**Adjourn:**

Motion Made By:

Sue Brown

Seconded By:

Dawn Fitzpatrick

Motion Carried:

Yes