

BSACAP Policy Council Minutes

Date: July 16, 2019

Tracy Jenkins (S)

Stacy Blanton (S)

Missy Spears (S)

Josh Johnson (M)

Dawn Fitzpatrick (CR)

Heather Williamson (M)

Marie Langel (S)

Jill Johnson (S)

Cindy Martin (M)

Shawn Brown (M)

Raven Brown (M)

Brandon J. Allen (M)

Cynthia Mounts (M)

Ada Hardin (M)

Amanda Walters (CR)

Steve Walters (V)

Delsie Fletcher (S)

Leah Cure (S)

Lisa Pruitt (A)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff

Meeting Called To Order By:

Chairperson: Heather Williamson

Roll Call:

Secretary: Cynthia Mounts

There were 11 voting members present which does constitute a quorum.

Approval of Minutes:

Members received and reviewed the minutes without questions.

Motion Made By:

Josh Johnson

Seconded By:

Dawn Fitzpatrick

Motion Carried:

Yes

New Business:

Financial Report:

The Financial Reports and credit card expenditure sheets for May and June were reviewed and approved by all present members on the Policy Council.

Motion Made By:
Seconded By:
Motion Carried:

Brandon Allen
Dawn Fitzpatrick
Yes

Director's Report:

Mr. Jenkins advised that Floyd County would be adopting NTI days and thus would be reducing their service days from 135 days to 128. Another topic he discussed was that our program would be serving the same number of children during the upcoming year and there would not be a reduction in slots. Mr. Jenkins also reminded all present that the annual Pre-Service would be held July 25 & 26 at the Jenny Wiley Convention Center.

Community Assessment:

Mr. Jenkins circulated the Community Assessment during the meeting and advised that it would be posted on the website. He noted that during 2005-2015, Floyd County's population in general decreased the most for the 5 county area while Johnson County lost the fewest people. The projection for 2017-2030 for 0-4-year-olds found that Magoffin County would lose 25% of that population while Johnson County would increase in the 0-4-year-old population. Mr. Jenkins discussed how this could impact our Head Start program and that if those projections actually occurred in that manner, we would be forced to cut classrooms from places like Magoffin County where the population could no longer support the 124 slots we currently serve there. But he also clarified to the group that this was merely projections and there's no way to know if the continued population decline will be that severe.

Model City Interviews:

Mr. Jenkins advised that four people were interviewed for the teaching position and Sarah Ray had been chosen for the teaching position by the interview committee. Also, five applicants were interviewed for the two teaching assistant positions and Samantha Harris and Judy Wright were chosen. There were no PC personnel committee members that showed up for the teacher interviews but Cynthia Mounts was present for the teacher assistant interviews.

Motion Made By:

Amanda Walters

Seconded By:
Motion Carried:

Dawn Fitzpatrick
Yes

Review Technical Assistance (TA) Plan:

Mr. Jenkins spoke about our program's upcoming training goals including a broader understanding of special needs children, effective mentor-coaching, strengthening the new staff orientation, etc.

Motion Made By:
Seconded By:
Motion Carried:

Brandon Allen
Amanda Walters
Yes

Update on BSACAP Long Range Goals:

Mr. Jenkins spoke about the three long range goals which include:

- (1) All classrooms obtaining KY STARS rating
- (2) Increasing daily attendance to 85% (presently 89% which is the best in 10 years)
- (3) Promoting family and parent involvement in family assessments.

Mr. Jenkins discussed the continued progress and we are actually ahead of schedule on goals 1 & 2.

Motion Made By:
Seconded By:
Motion Carried:

Brandon Allen
Amanda Walters
Yes

Review Audit for 2019:

Mr. Jenkins advised that there were no findings by the independent auditor and discussed the process used for auditing our program.

Review Continuation Grant Application:

Mr. Jenkins spoke with the Finance Committee prior to the meeting. He advised the Policy Council they had found no issues with the budget and are asking for the same slots and money. He went through each section of the application and described

all of the different pieces involved. The Council discussed the grant at link and Mr. Jenkins was able to answer all questions.

Motion Made to Accept By:

Dawn Fitzpatrick

Seconded By:

Brandon Allen

Motion Carried:

Yes

Statistical Report:

All present were provided a copy of the Statistical Report for May. Mr. Jenkins mentioned withdrawals, new enrollment being 0, ADA % being excellent as well as the situation with volunteer hours.

Door Prizes:

Door prizes were awarded to Cynthia Mounts, Cindy Martin, Amanda Walters and Heather Williamson.

Business from the Floor:

Next meeting set for August 20, 2019 at Mi Hacienda in Paintsville, Ky.

Adjourn:

Motion Made By:

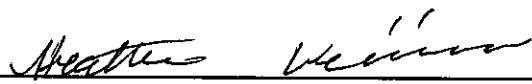
Brandon Allen

Seconded By:

Josh Johnson

Motion Carried:

Yes



Chairperson