

Big Sandy Area C.A.P., Inc. – HEAD START
Program Policies and Procedures

Parent Participation

POLICY:

All staff encourage and help parents participate in Head Start program activities.

. This policy relates to Head Start Performance Standards 45 CFR Part 1304.41

PROCEDURE:

1. Staff orients and train parents about Head Start components, and opportunities for parent involvement at the beginning of the program year and during monthly parent meetings.
2. Staff work with parents to plan activities for classes, home base visits, field trips and parent/child home activities.
3. Head Start classrooms are open to parents during all program hours. Parents are welcomed as visitors and encouraged to observe children as often as possible and to participate with children in group activities.
4. The program provides parents with opportunities to participate in the program as paid employees or volunteers. When qualifications are equal, parents receive preference for employment vacancies.
5. The program works with local social service agencies in providing training sites for parents (Kentucky Works Program).
6. The participation of parents in any program activity is voluntary, and is not required as a condition of the child's enrollment.
7. Program managers monitor all classrooms to determine the extent of parent involvement and give technical assistance when needed/requested.

Approved by the Policy Council October, 2007