

Parent Orientation

POLICY:

Parents will receive orientation to the Head Start Program.

. This policy relates to Head Start Performance Standards 45 CFR Part 1304.41

GUIDELINES:

1. Orientation will begin on first contact with parent.
2. Parents will be oriented to their ability to participate in the program, activities and services available to them.
3. Parents will receive knowledge of opportunities available to them as individual or as groups.
4. Orientation will include information regarding;
 - . Program philosophy, goals and objectives
 - . Program/classroom description & location
 - . Parent involvement opportunities and activities
 - . Program services including; mental health, crisis intervention
 - . Program calendar/schedule
 - . Literacy/training/career development opportunities
 - . Relevant policies (attendance, , child abuse/neglect reporting, confidentiality, no smoking, complaints/concerns, etc.)
 - . Parent Handbook
 - . Community Resource Directory
 - . Volunteer Handbook
5. Methods of orientation may include: individual or group training, parent meetings, orientation days, home visits, classroom visits, pre-screening opportunities, mailing of packets.

Approved by the Policy Council October, 2007