

Parent Orientation

POLICY:

Parents will receive orientation to the Head Start Program.

This policy relates to Head Start Performance Standards 45 CFR Part 1301.5

GUIDELINES:

1. Orientation will begin on first contact with parent.
2. The opportunities to participate in the program, activities and services will be explained to the parents.
3. Parents will receive knowledge of opportunities available to them as individual or as groups.
4. Orientation will include information regarding:
 - . Program philosophy, goals and objectives
 - . Program/classroom description & location
 - . Parent involvement opportunities and activities
 - . Program services including mental health and crisis intervention
 - . Program calendar/schedule
 - . Literacy/training/career development opportunities
 - . Relevant policies (attendance, child abuse/neglect reporting, confidentiality, no smoking, complaints/concerns, etc.)
 - . Parent Handbook
 - . Community Resource Directory
 - . Volunteer Handbook
5. Methods of orientation may include: individual or group training, parent meetings, orientation days, home visits, classroom visits, pre-screening opportunities, mailing of packets.

Approved by the Policy Council August, 2018