

Big Sandy Area C.A.P., Inc. – HEAD START
Program Policies and Procedures

Parent Involvement in Fund Raising Activities

POLICY:

The BSACAP Grantee Head Start and its delegates prohibit any fund-raising activities for Head Start purposes regardless of parent sponsorship.

PROCEDURE:

1. Head Start staff are instructed to notify all parents at the opening Parent Meeting for each center of the fund-raising policy.
2. Parents are not authorized by the Head Start program to solicit donations from any business or individual at any time.
3. If it is determined that a parent has organized a fund-raising event to benefit the Head Start program, a meeting will be held between the Grantee Director and Delegate Director of the program in question to determine how to proceed with the funds that were raised. If sources of the funding can be identified, the money will be returned without being used to benefit the program.

Approved by the Policy Council October, 2010