

Big Sandy Area C.A.P., Inc. – HEAD START
Program Policies and Procedures

Nutrition Training

POLICY:

Head Start personnel will receive nutrition education training to meet Head Start Performance Standards, USDA, and CACFP regulations.

- *This policy relates to Head Start Performance Standards 45 CFR Part 1302.92 & USDA/CACFP*

PROCEDURE:

1. The grantee Nutrition Services Manager/RD, in collaboration with other Grantee and delegate staff, will develop an annual training plan to include nutrition education training.
2. Staff training required for program's participating in USDA/CACFP will be conducted annually.
3. Nutrition training will be scheduled and implemented during;
 - a. Pre-service training
 - b. Delegate in-service training
 - c. Classroom training **as needed/required**
 - d. Individual training or technical assistance as needed/required
 - e. **Orientation training, before or during the first 3 months of employment, including the prevention and response to emergencies due to food and allergic reactions.**
4. All training will be documented and filed at both the grantee and delegate office.