

**Big Sandy Area C.A.P., Inc. – HEAD START
Program Policies and Procedures**

Violence Prevention Curriculum

POLICY:

The Second Step violence prevention curriculum will be implemented in all classrooms to serve as a tool for teaching pro-social skills focusing on Empathy, Problem Solving/ Impulse Control, and Anger Management.

This policy relates to the Agency

PROCEDURE:

1. To lay a foundation for developing, student's social-emotional skills, a "Second Step" lesson will implemented on a weekly basis.
2. Teachers will follow up daily with discussion specific to the weekly lesson.
 - a. Teachers will use the transfer-of-learning tools contained within the kit and designed to promote students' use of skills covered in the curriculum.
 - b. Teachers will implement additional mental health activities pertinent to classroom needs weekly (I.e. happy, angry, etc.).
3. The Mental Health Services Manager will visit classrooms in a rotation basis to coordinate support team meetings, distribute pre-post evaluations, conduct surveys work with delegate Director to ensure the curriculum is implemented effectively and efficiently.
4. All activities will be documented on the lesson plan showing specific component area lesson number being implemented and at least one way to transfer training.

Approved by the Policy Council June, 2007