

Big Sandy Area C.A.P., Inc. – HEAD START
Program Policies and Procedures

Community Resource Book/Directory

POLICY:

Families will be provided information on resources and services within their community

This policy relates to Head Start Performance Standards 45 CFR Part 1302.53

PROCEDURE:

1. Every family receives a directory of resources and services available in their community/county.
2. Community Resource books/directories will be annually updated with name, address, services and contact person listed for each resource by Family Advocates, then updated on COPA.
3. Training on use of the Community Resource book/directory is done during parent orientation and at the first parent committee meeting.
4. Families will receive notices and information regarding new community resources and services as they become available throughout the year.

Approved by the Policy Council: August 2018