

Big Sandy Area C.A.P., Inc. – HEAD START
Program Policies and Procedures

SUBJECT

Special Education and Related Services

POLICY:

The Head Start program arranges and/or provides special education and related services necessary for children with diagnosed disabilities.

This policy relates to Head Start Performance Standards 45 CFR Part 1302.31, 1302.33, 1302.60, 1302.61, 1302.62, 1302.63.

PROCEDURE:

1. The program arranges or provides special education and related services necessary to foster the maximum development of each child's potential and to facilitate participation in the regular program unless the services are being provided by the LEA or other agency. The program will arrange for, provide, or procure services which may include, but not limited to:
 1. Audiological services
 2. Speech/language therapy
 3. Physical therapy
 4. Occupational therapy
 5. Psychological services
 6. Transportation services
 7. Assistive technology services
 8. Special equipment and materials
 9. Classroom assistant
2. The child's IEP identifies the special education and related services needed. The ARC will determine who will provide or arrange for the needed services (LEA or Head Start).
3. When the ARC determines that a special classroom assistant is appropriate in order for the child to remain in the least restrictive environment, Head Start and/or the LEA will make arrangements for recruitment and placement for this position.

4. When a child is in the referral process, eligibility has not been determined and a special classroom assistant is needed for the child to remain in the classroom:
 1. Contact the **designated delegate staff member and/or LEA staff member to initiate the confirmation of this need through required observations.**
 2. **The designated LEA staff member or Director of Special Education Services will** notify the Head Start Director and coordinate the provision of services until the child's eligibility is determined.