

Big Sandy Area C.A.P., Inc. – HEAD START
Program Policies and Procedures

Observation of Child Health

POLICY:

Staff will observe the health and behavior of each child enrolled in the program.

This policy relates to [Head Start Performance Standards 45 CFR Part 1302.42 and 1302.46 and 1302.63](#).

PROCEDURE:

1. Teaching staff will complete Observation of Child Health forms on each child in August-September within forty-five (45) days of enrollment, and again during the month of March.
2. Observations that have an item(s) marked will need to be documented in comments what the teaching staff are doing to address the concerns.
3. Appropriate follow-up and/or referrals will be made on areas of concern identified by the observations.

Approved by Policy Council: April 2019