

Big Sandy Area C.A.P., Inc. – HEAD START
Program Policies and Procedures

Hematocrit/Hemoglobin Determination

POLICY:

The program will ensure that all children are screened for iron deficiency within 90 calendar days of the child's enrollment date.

. This policy relates to Head Start Performance Standards 45 CFR Part 1304.20 (a)

PROCEDURE:

1. During the intake/enrollment process, parents will determine if the child is up-to-date on all screenings/exams according to the recommended schedule. EPSDT recommends that a HCT/HGB screening be done by age 9 to 12 months.
2. Through use of the School Physical Exam form or a form from the WIC office, the parent will be asked to provide the program with the HCT/HGB screening date and results. This can be a previous result. If needed, the parent may sign a "Release of Information" form allowing the program to obtain the results from the provider.
3. If determined that the child has not been screened for iron deficiency or the results of a previous screening cannot be obtained, the Family Advocate, program staff, or Grantee Health Manager, will assist the parent in arranging for and obtaining this screening.
4. The program will ensure that all children are screened for iron deficiency within 90 calendar days of the child's enrollment date.
5. Hematocrit/Hemoglobin screening results will be kept in the child's health folder and entered on the child's Medical Record under the anemia section.

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6. A referral will be made to the child's physician or local health department if:
 - The child's HGB screening result is below 10.0
 - The child's HGB screening result is 15.0 or higher
 - The child's HCT is below 33%
 - *If a HCT or HGB result is on the physical exam form and there was no mention of concern from the health care provider, there will be no need to monitor the result*
 - The classroom staff observe changes in the child's energy level, eating patterns, and general well-being
 - The parent has concerns

Policy Council Approved: *March 2016*