

# *BSACAP Health Advisory Minutes*

Date: November 18, 2015

The meeting was called to order by: Health Manager Tammy Taulbee

Health Manager Tammy Taulbee welcomed members and thanked them for their attendance. She encouraged parent involvement and suggestions. Those present gave a brief introduction.

Approval of Previous Minutes:

Members received and reviewed the minutes with no questions.

Motion Made By:	Victoria Ray
Seconded By:	Dawn Fitzpatrick
Motion Carried:	Yes

James Billiter, Prestonsburg Fire Department (Topic "Winter Safety")

Guest Speaker James Billiter, who holds various titles with the Prestonsburg Fire Department including Fire Marshall and arson investigator, spoke in detail about how members can protect themselves and their homes from fire. Mr. Billiter explained that this time of year is the peak of fire season because families have heaters on during the cold months and also because of electrical mishaps associated with decorations during the Christmas holiday. In addition, Mr. Billiter said that there had been an increase in fatalities related to dryer fires. He provided all members with detailed fire prevention handout and a coloring handout for children. Lastly he said his department could order additional materials (up to 100) for us to use in the classrooms. He said all materials could be duplicated.

Election of Officers:

Ms. Taulbee explained the roles and functions of the chair, vice chair, and secretary. She asked for volunteers or nominations for each position. Ashley Blair was the only volunteer for chair followed by Amber Koch as the only volunteer for vice chair. Ms. Taulbee explained in the past that members voted to keep the staff secretary, Shawna Howell, as the health advisory secretary, unless someone wants this position. No one volunteered and there were no nominations. Motion was made to have Shawna Howell as the secretary.

Motion Made By: Victoria Ray  
Seconded By: Dawn Fitzpatrick  
Motion Carried: Yes

Old Business:

There was no old business to be discussed.

New Business:

Policy Changes:

The following policies were presented for changes: **Developmental/Behavior Screening** (parents will be informed of screenings, staff will get written approval, if the parent refuses they must complete a parent refusal document. Any child who gets a low score or fails the screening Head Start will follow the local BOE procedures.) **Involving Parents** (staff has 10 days to inform parents of suspected or identified health or development problems.) **Parent Refusal of Services** (parents who refuse services must sign a Head Start Refusal of Services Form and when refusal comes to hearing and vision screenings the parent must provide documentation indicating that the service has been obtained for the child.) **Tooth Brushing** (Children will be instructed to brush their teeth within one hour after breakfast, tooth brushing will be documented on the classroom daily schedule, tooth paste will be locked up and kept out of the reach of children.) In regards to tooth brushing, members also recommended that Head Start purchase netting to cover tooth brushes to protect them from bugs and other debris.

Motion Made By: Amber Koch  
Seconded By: Neidra Askers  
Motion Carried: Yes

Sippy Cup Recommendations:

Nutrition Manager Lori Howard asked members if she needed to draft a policy to spell out that sippy cups should only be used for children with a disability. She read aloud a few policies that she felt applied. After hearing them members said it was not necessary to get more specific in a policy.

Motion Made By: Amber Koch

Seconded By:  
Motion Carried:

Neidra Akers  
Yes

Flea Recommendation:

Ms. Taulbee stated that several schools are noticing a flea infestation on children. She said that several staff have asked her what to do. She said she was aware that there was no policy on the matter and local LEA's don't have a policy. She was asking members for their recommendation on whether to draft a policy or educate the parent and use common sense. Members recommended that staff educate the families on how to kill fleas.

Motion Made By:  
Seconded By:  
Motion Carried:

Amber Koch  
Neidra Akers  
Yes

Reports:

Ms. Taulbee discussed a handout of the Big Sandy Medical Stats provided to members. The document was broken down by program and showed current enrollment, completed medical, immunizations up to date, completed dental exams, needed or receiving dental treatment and percentages for each. Most of the percentages were low. She said she wanted to see 100 percent on the health stats. Disability Manager Wendi O'Bryan pointed out that Magoffin County started late so therefore they do not have stats for one month. She also stated that overall the program must have at least 10 percent of children with disabilities enrolled. She said while those numbers have not yet been reached she is aware that children are in RTI and awaiting an IEP. She also noted that the program never has a problem reaching that percentage. Mrs. Howard reviewed numbers for the program in areas of low hemoglobin, underweight/overweight based on BMI, and food allergies. She said while BMI is not a perfect tool it is something that is required. She said as always her biggest concern is the number of children who are deemed overweight based upon BMI. Mental Health Manager Pam Hereford informed members that we were in the process of renewing our contract with Mountain Comprehensive Care. She said besides four licensed consultants we also have school based therapists in some locations. She said she had received ten referrals and that she has had instances where parents are not showing which is causing delays in reports. She says that she has received two reports and that there is a slow turn around on them. In addition to the referrals, Ms. Hereford reported that 13 children had been diagnosed and 25 children are receiving services through Mountain Comprehensive Care. Lastly Ms. Hereford reported that she was trying to schedule a Second Step training for all new staff.

Business From The Floor:

Ms. Taulbee questioned if the BOE has a policy in place to restrict e-cigarettes on school property. Pike County Head Start Director Patricia Collins spoke up saying that she was certain her district had one in place. Not hearing from anyone else, Ms. Taulbee asked members whether they wanted her to draft a policy, but members recommended that we go with what the schools already have in place. In other business, members voted to hold the next meeting at the Jenny Wiley lodge. As a second resort they selected the Ramada Inn. Making a recommendation of topics for the next meeting, members suggested autism, outdoor activity, and driving safety.

Adjourn:

Hearing no other business from the floor, Ms. Blair asked for a motion to adjourn the meeting.

Motion Made By:	Amber Koch
Seconded By;	Sheena Ratliff
Motion Carried:	Yes







