

**Big Sandy Area Community Action Program
Head Start
Literacy & Career Development Assistance
For
PARENTS**

Parents of Head Start children may request financial assistance with:

- One (1) college course per semester, up to \$1, 122 for a three (3) credit undergraduate course;
- One (1) technical course, such as CNA, Phlebotomy, CDL etc., per year, up to \$500;
- GED testing fees, including babysitting fees and mileage. (Assistance may also be provided for eye exams or glasses, if needed.)

College or Technical Coursework Requests:

For assistance with college or technical coursework, a *Parent Career Development Request* form must be submitted to the Head Start Grantee Office.

The form must be approved and signed by the Delegate Director of the Head Start Program before it is submitted to the Grantee Office.

GED/Literacy Requests:

For assistance with GED/Literacy classes, a *Literacy Effort Request* form must be submitted to the Head Start Grantee Office.

The form must be approved and signed by the Delegate Director of the Head Start Program before it is submitted to the Grantee Office.

Financial assistance will be effective the date the request is approved by the BSACAP Agency/ Head Start Grantee Office. Assistance will not be provided for expenses acquired prior to the approval date.

To receive reimbursement for mileage to and from GED/Literacy classes, a *Class Attendance Mileage Voucher* form must be submitted to the Grantee Office. The form must be initialed by the class instructor each day for which mileage is being claimed.

To receive reimbursement for babysitting services, a *Reimbursement Request For Babysitting Services* form must be submitted to the Grantee Office. The form must signed by the person providing the babysitting services, as well as the parent.

Forms and additional information may be obtained by contacting the local Head Start Program Office or the BSACAP Head Start Grantee Office.

Forms for requesting assistance may also be printed from the Education page of our Head Start website. <http://bsacapheadstart.com/literacy.html>

Head Start Program Contact Information

Floyd County Head Start

Anna Shepherd, Delegate Director

106 North Front Avenue

Prestonsburg, KY 41653

606-886-4555

606-886-8862 FAX

Model City Head Start

Brittany Chaney, Site Supervisor

152 Bank Street

Pikeville, KY 41501

606-432-7448

606-432-7412 FAX

Johnson County Head Start

Robin Salyer, Delegate Director

1715 Euclid Avenue

Paintsville, KY 41240

606-789-2511

606-789-2575 FAX

Paintsville City Head Start

John Brown, Delegate Director

305 Second Street

Paintsville, KY 41240

606-789-2651

606-789-2575 FAX

Magoffin County Head Start

Bronna Francis, Delegate Director

PO Box 290

Salyersville, KY 41465

606-349-3488

606-349-4088 FAX

Pike County Head Start

Patricia Collins, Delegate Director

5279 North Mayo Trail

Pikeville, KY 41501

606-433-9315

606-433-0787 FAX

Martin County Head Start

Johnny Allen, Delegate Director

Box 2189

Inez, KY 41224

606-395-7007

606-298-0777 FAX

BSACAP Head Start Grantee Office

Tracy Jenkins, Grantee Director

230 Court Street

Paintsville, KY 41240

606-789-1600

606-789-5192 FAX