

**Big Sandy Area Community Action Program  
Head Start**

**230 Court Street • Paintsville, KY 41240  
606-789-1600 *phone* • 606 789-5192 *fax***

**Staff Career Development Checklist & Directions  
Morehead Extended Campus CDA Courses**

**Name:** \_\_\_\_\_ **School Year:** \_\_\_\_\_  
**Classroom:** \_\_\_\_\_

**The following information needs to be completed in full and submitted to the BSACAP Head Start Grantee Office:**

- \_\_\_\_\_ Completed Career Development Request Form
  - \_\_\_\_\_ Signed By Delegate Director
  - One Course per Semester
  - First Semester Course: EDEC 125 – Introduction to the Early Childhood Education Profession
  - Second Semester Course: EDEC 150 – Skills for Early Childhood Education
  - Credit Hours per Course: 3
  - Cost per Course: \$1,068
- \_\_\_\_\_ Completed Morehead State University Undergraduate Admission Application (Required For First Semester Only)
- \_\_\_\_\_ Signed FERPA Release Form
- \_\_\_\_\_ Signed CDA Tuition Reimbursement Form

**Send Completed Checklist and All Required Documents To:**

Patti Miller  
Quality Control Manager  
Big Sandy Area Community Action Program – Head Start  
230 Court Street  
Paintsville, KY 41240  
Fax: 606-789-5192  
Email: pmiller@bsacap.org